

Luxe Skin by Doctor Q

Duty of Candour Report

Reporting Period: 1 January 2025 – 31 December 2025

Report Date: 31 December 2025

1. Introduction

This report outlines Luxe Skin Clinic's compliance with the **Duty of Candour** in accordance with **Duty of Candour Procedure (Scotland) Regulations 2018**. Luxe Skin Clinic is committed to acting in an **open, honest, and transparent** manner with all patients and to ensuring that any notifiable safety incidents are managed in line with legal and professional obligations.

2. Summary of Notifiable Safety Incidents

Category	Number
Notifiable Safety Incidents	0
Incidents resulting in death	0
Incidents resulting in severe harm	0
Incidents resulting in moderate harm	0
Incidents resulting in prolonged psychological harm	0

There were no notifiable safety incidents recorded during this reporting period.

3. Duty of Candour Actions

As no notifiable safety incidents occurred between **1 January 2025 and 31 December 2025**:

- No Duty of Candour notifications were required
 - No formal apologies under Regulation 20 were necessary
 - No written Duty of Candour correspondence was issued
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4. Incident Monitoring and Review

Luxe Skin Clinic maintains robust systems for:

- Incident reporting
- Risk identification
- Clinical review and governance oversight

All incidents, complaints, and adverse events are reviewed to determine whether they meet the threshold of a **notifiable safety incident**. During this reporting period, none met the criteria defined under Regulation 20.

5. Staff Training and Awareness

Throughout 2025:

- Staff received Duty of Candour awareness training

- Clinicians and managers were reminded of their responsibilities under **Duty of Candour Procedure (Scotland) Regulations 2018**
 - Openness, learning, and patient-centred communication remained central to clinic culture
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6. Learning and Improvement

Although no notifiable safety incidents occurred, Luxe Skin Clinic continues to:

- Promote a culture of transparency
 - Encourage early reporting of concerns
 - Review near-misses and low-level incidents to prevent future harm
 - Embed Duty of Candour principles into everyday clinical practice
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7. Declaration

I confirm that this report is a true and accurate record of Duty of Candour activity at Luxe Skin Clinic for the period stated above.

Name: Dr Usman Qureshi

Role: Medical Director

Organisation: Luxe Skin Clinic

Date: 31 December 2025